

Privacy Policy Notice

The policy: This privacy policy notice is for this website; www.clairemillerauthor.co.uk and governs the privacy of those who use it. The purpose of this policy is to explain to you how I control, process, handle and protect your personal information while browsing or using this website, including your rights under current laws and regulations. If you do not agree to the following policy you may wish to cease viewing / using this website.

Policy key definitions:

- "I" refers to Claire Miller, Author.
- "you", "the user" refer to the person(s) using this website.
- GDPR means General Data Protection Regulation.

Policy provisions:

- Under the GDPR I use the consent lawful basis for anyone subscribing to my newsletter / requesting electronic copies of the activity sheets through this website / contacting me via email at info@clairemillerauthor.co.uk or telephone.
- I use the services of third party service providers of software, namely Easy Web Sites Ltd. and MailChimp.
- With regard to the information you provide to me directly, or indirectly through my third party service providers, I will use it purely to respond to you, or otherwise as you authorize me to do so; I will not provide your information to any third party unless you expressly authorise me to do so.
- Easy Web Sites Ltd. and MailChimp have their own privacy policies which you are advised to read.
- I will keep your information in electronic form only and this will be password protected.
- You have the right to ask me to confirm what information I hold for you at any particular time and the right to ask me to amend this information. I will keep your information for as long as is necessary for our joint purposes, but will delete it at any time if you ask me to do so.
- My privacy policy may change from time to time and you are advised to check this.